

# Who is involved

## Offer document

This document provides information about the individuals and groups of people who are responsible for providing my**super** Superannuation Scheme (**mysuper**), and their key powers to change the way my**super** operates. It should be read in conjunction with the Product Disclosure Statement for my**super**, which is available at [mysuper.co.nz/disclose](https://mysuper.co.nz/disclose)

Interests in my**super** are issued by the Trustee of my**super**, Shamrock Superannuation Limited.

my**super** is governed by the my**super** Trust Deed and the KiwiSaver Act 2006 (**KSA**) (amongst other laws). The provisions in the my**super** Trust Deed and the KSA prevail over anything to the contrary in any other document. The provisions of the my**super** Trust Deed and the KSA may change in the future.

Some terms used in this document are defined in the my**super** Trust Deed or the KSA.

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## 1. Trustee of mysuper

Shamrock Superannuation Limited (**Shamrock**) is the Trustee of mysuper Superannuation Scheme (**mysuper**). Shamrock is a wholly owned Crown entity subsidiary of Accident Compensation Corporation (**ACC**).

The address of the Shamrock is:

Shamrock Superannuation Limited  
Level 7, 19 Aitken Street  
Thorndon  
Wellington 6011

The directors of Shamrock are:

Name	Location	Status	Independent trustee?	Receive fees?	mysuper member?
Bruce John Kerr	Wellington	Chair and independent director	✓	✓	✗
Maree Kathleen Bennett	Wellington	Director	✗	✗	✓
Philip Lee Newport	Wellington	Director	✗	✗	✓
Sharon Elizabeth Champness	Porirua	Director	✗	✗	✓
Louise Margaret Marsden	Lower Hutt	Director	✗	✗	✓

<sup>1</sup> As a restricted scheme one of the directors of Shamrock holds a licence as independent licensed trustee under the Financial Markets Conduct Act 2013.

Shamrock directors may change from time to time. The current names of Shamrock's directors may be obtained from the Companies Office at [business.govt.nz/companies](https://business.govt.nz/companies)

### RESPONSIBILITIES OF THE TRUSTEE

Shamrock is responsible for:

- Managing mysuper's assets
- Administering mysuper
- Reporting to the Financial Markets Authority (**FMA**) any material contraventions or likely contraventions
- Holding mysuper's property, or ensuring that it is held, in accordance with the Financial Markets Conduct Act 2013 (**FMCA**)
- Ensuring administration of mysuper complies with the mysuper Trust Deed and the law;
- Ensuring mysuper is administered in the members' best interests
- Performing or exercising any other functions, powers, and duties conferred or imposed on Shamrock by or under the FMCA, and the mysuper Trust Deed.

Shamrock manages the investment of mysuper and each mysuper Investment Fund (**Fund**) and may, subject to compliance with mysuper's Trust Deed and Statement of Investment Performance and Objectives (**SIPO**), give whatever directions are considered necessary in that regard.

Shamrock may delegate the performance of any of Shamrock's powers, authorities, functions or discretions to an officer or an employee or any other person Shamrock nominates in accordance with the Trust Deed. Shamrock remains liable for the acts and omissions of those delegates.

For more information on Shamrock's powers, duties and responsibilities please see the mysuper Trust Deed available at [mysuper.co.nz/disclose](https://mysuper.co.nz/disclose)

## 2. Administration manager

Shamrock has delegated the administration functions of mysuper (including registry services) to Mercer (N.Z.) Limited (**Mercer**).

Mercer has a risk-management framework that encompasses a business continuity plan. The plan is designed to minimise the period of business disruption caused by unforeseen technological, process, or other failure affecting mysuper or the financial markets in general, and to address failures effectively.

The address of Mercer is:

Mercer (N.Z.) Limited  
Level 18, 151 Queen Street  
Auckland 1010

The current names of Mercer's directors may be obtained from the Companies Office at [business.govt.nz/companies](https://business.govt.nz/companies) Mercer's directors may change from time to time.

The administration manager and its contact address may change from time to time without us notifying you.

## 3. Investment managers of underlying funds

Shamrock invests in underlying funds, which are managed by the following.

Investment manager	Address	Assets classes
AMP Capital Investors (New Zealand) Limited	Meridian Building Level 1, Queens Wharf Wellington, 6011	→ Cash → International equities
Fisher Funds Management Limited	Level 1, 67 – 73 Hurstmere Road, Takapuna Auckland 0622	→ New Zealand fixed interest
Salt Funds Management Limited	Level 3, 44 Queen Street Auckland 1010	→ New Zealand equities
Implemented Investment Solutions Limited	Level 3, Woodward House 1 Woodward Street Wellington, 6011	→ International fixed interest

The investment managers may from time to time invest in other underlying wholesale investment funds.

## 4. Auditor, banker, insurer, registrar, and solicitor

### AUDITORS

The auditors of mysuper is Deloitte, Wellington. Deloitte is registered under the Auditor Regulation Act 2011.

### BANKER

The banker for mysuper is Westpac New Zealand Limited, Auckland.

### INSURER

The insurer for mysuper is Resolution Life New Zealand Limited.

### REGISTRAR

The registrar for mysuper is Mercer.

### SOLICITOR

The solicitor for mysuper and Shamrock is Simpson Grierson, Wellington.

## 5. Material contracts

For a summary of the material contracts that are relevant to mysuper (if any) please see the offer register entry for mysuper at [business.govt.nz/disclose](https://business.govt.nz/disclose)

## 6. Key powers under the Trust Deed to change the terms of mysuper

Set out below is a summary of ACC and Shamrock key powers under the mysuper Trust Deed. For more information, please see the relevant sections of the mysuper Trust Deed at [mysuper.co.nz/disclose](https://mysuper.co.nz/disclose)

### ALTERATION OF FEES

Details of the fees currently charged are set out in the mysuper Fees and Other Charges document at [mysuper.co.nz/disclose](https://mysuper.co.nz/disclose). These may change from time to time.

### MYSUPER TRUST DEED AMENDMENTS

Subject to compliance with the FMCA, and the mysuper Trust Deed, Shamrock may, with the consent of ACC by deed, amend or replace any part of the provisions of the mysuper Trust Deed. Such changes may have retrospective effect.

The changes Shamrock make must comply with the FMCA and the mysuper Trust Deed. Most importantly, Shamrock must obtain the consent of the FMA, which will not be given unless the FMA is satisfied the amendment does not have a material adverse effect on mysuper members, or has been approved by all mysuper members who would be adversely affected in respect of the benefits, whether vested, contingent, or discretionary, that may in due course flow from, or are attributable to, pre-amendment membership.

### CHANGES TO FUNDS AND SIPO

Shamrock can establish funds within mysuper for members to invest in, and can set up rules regulating conditions for choosing Funds. The investment mandate for each Fund is contained in the mysuper SIPO, available at [mysuper.co.nz/disclose](https://mysuper.co.nz/disclose)

Details of the Funds available are set out in the Product Disclosure Statement and SIPO.

Shamrock can change the SIPO. Shamrock can also close, wind up, or alter any Fund on any terms and conditions Shamrock thinks fit.